

College Operating Procedures (COP)



Procedure Title: Certificate of Final Inspection
Procedure Number: 07-0703
Originating Department: Facilities Planning & Management

Specific Authority:

Board Policy 6Hx6:1.01; 6Hx6:1.02
Florida Statute 1001.64; 1001.65; 1013.37; 1013.371; 1013.38
Florida Administrative Code 6A-14.0261

Procedure Actions: Adopted: 06/09/09; 07/01/09

Purpose Statement: The Certificate of Final Inspection, OEF Form 209, shall be completed on all projects over two hundred thousand dollars (\$200,000).

Guidelines:

The District Board of Trustees has to approve the submittal of the Certificate of Final Inspection for the completion of all projects over two hundred thousand dollars (\$200,000) to the Department of Education.

Procedures:

One copy of Form 209, Certificate of Final Inspection, shall be submitted to the Department of Education for all projects over two hundred thousand dollars (\$200,000) after the project has been inspected for occupancy, signed by the architect or engineer of record, signed by the Uniform Code Building Inspector (UCBI), and approved by the Board of Trustees.

Generally, Board members, or the Board Liaison, are given the option of a walk-through prior to approval.